



## **Code of Safety Acknowledgement and Responsibility Agreement**

Majors Flying Club  
100 Majors Road  
Greenville, Texas 75402

Date: 01 June 2018

To: All Scout Leaders

From: Dennis Mathis, President - Majors Flying Club

In October 2017, during the fall Scout Aviation Workshop (SAW) at Majors Airport, an unescorted Scout was seen walking within range of a propeller on an aircraft that was being unloaded. An alert aircraft handler saw the Scout approaching the area near the propeller and quickly intercepted him. The propeller area is particularly dangerous. The uncertainty of the behavior of a "hot prop" increases that danger. While this was not an incident that resulted in any harm, it could have had a very different outcome. In an abundance of caution, the Majors Field Scout Aviation Workshop Team reviewed and modified the safety plan for all future SAW(s). The results of that review are presented in this Code of Safety Acknowledgement and Responsibility Agreement including the list of the *Scout Aviation Workshop Safety Rules* and a *Code of Conduct Acknowledgement* form which must be signed by all Scout Leaders who have Scouts participating in the SAW.

As of 01 June 2018, all Scout Leader(s), that attend future events, are required to attend the "Scout Aviation Workshop (SAW) Safety Rules and Briefing" conducted by the Ground Boss for the Majors Flying Club. A similar safety briefing will be given to the pilots and to the members of the Majors Field Scout Aviation Workshop team who will be escorting the Scouts. Prior to a SAW event, the Scout Coordinator will provide the Scout Leader(s) with a copy of the Code of Safety Acknowledgement and Responsibility Agreement for their review. The briefing for the Scout Leader(s) will be presented at the L-3 Site the morning of a SAW event and must be completed before any Scouts gain access to Majors Field. On the morning of the SAW, the Scout Coordinator will provide the Scout Leader(s) with the briefing time and location.

After successful completion of the "Scout Aviation Workshop (SAW) Safety Rules and Briefing" all Scout Leaders must sign the "Code of Conduct Acknowledgement" found at the end of this document affirming the following:

- Completion of the "Scout Aviation Workshop (SAW) Safety Rules and Briefing"
- Receipt of a physical copy of the Scout Aviation Workshop (SAW) Safety Rules
- Scout Leaders must affirm that they understand and agree to abide by the Scout Aviation Workshop (SAW) Safety Rules
- A violation of any one of the safety rules by a Scout will result in the immediate termination of the offending Scout's participation in the SAW. Additionally, that Scout will be sent home or will be restricted to the terminal building with adult supervision for the duration of the SAW, and
- The Scout Leader must provide the Ground Boss, who conducted the safety briefing, a signed and dated copy of the Code of Conduct Agreement.

### **Scout Aviation Workshop (SAW) Safety Rules**



A “Trained Adult Escort” (TAE) is defined as either a member of the Majors Field Scout Aviation Workshop team or a Scout Leader who has completed the Scout Aviation Workshop (SAW) Safety Rules and Briefing and submitted a signed Code of Conduct Acknowledgment to the Ground Boss. A Scout is defined as a youth, someone who is under 18 years of age, who is participating in a SAW event.

1. While participating in a Majors Field Scout Aviation Workshop, Scout Leaders have the following responsibilities:
  - Complete responsibility for the behavior and safety of the Scouts in their charge; this responsibility includes the classroom environment as well as conduct while on the airfield
  - Agreement to and adherence of the Safety Rules outlined in this document
  - To intercept any unescorted Scout, to take the appropriate action if any violation of the safety rules is observed whether or not the offending Scout is in that Scout Leader’s charge or not
  - To communicate the Safety Rules and the consequences of not following those rules to the Scouts in their charge, and
  - To communicate the Safety Rules to the parents of Scouts within their charge.
2. The Majors Field terminal building, and the grassy area on the north side of the terminal building, are the **ONLY** areas on the airport grounds where Scouts are allowed without TAEs. All concrete and asphalt surfaces, adjacent to the grassy areas of the terminal building, are **OFF LIMITS** to the Scouts without a TAE. The behavior and decorum of the Scouts while in this area is the responsibility of their respective Scout Leader.





3. There is no running, horseplay, hitting, punching, wrestling, etc., allowed anywhere or at any time on the airport grounds. Scouts may throw Frisbees, footballs, or softballs while on the grassy area north of the terminal building as long as they obtain prior permission from the Scout Leader or TAE. Soccer balls or footballs are not allowed. Any article that lands on a concrete or asphalt surface, adjacent to the grassy areas, is **NOT** to be retrieved by a Scout. That article may only be retrieved by a Scout Leader, TAE or an employee of Majors Airport. Scout Leaders and TAEs are identified by their wearing of “reflective vests.”
4. Both aircraft and automobiles have the Right-of-Way over pedestrians on the grounds of Majors Airport.
5. Except when in the area around the Majors Field terminal building described previously, **ALL Scouts MUST** be escorted at all times between the Majors Airport terminal area and any other location on the airfield by a TAE. **NO Scout** is to leave the Majors Field terminal building area without a TAE.
6. Scouts **MUST** be escorted to and from aircraft and aircraft parking areas by a TAE. **NO Scout** is allowed to approach or walk in the direction of an aircraft, or depart or walk away from the area around an aircraft, without a TAE.
7. It is the responsibility of the TAE to ensure the Scouts safely approach and depart the area around aircraft. That responsibility includes ensuring the Scouts **ALWAYS** walk behind airplanes and never anywhere near the propeller. The aircraft engine must be shutdown prior to loading or unloading Scouts. During the pre-flight segment of the SAW, the Scouts are allowed near the propeller, only while they are being supervised by the pilot conducting the pre-flight.
8. Parents of Scouts who wish to observe their Scout(s) during the preflight event, and the flying portion of the SAW, must be part of an escorted group.
9. A Scout’s failure to follow the instructions, or the directions of a TAE, will be considered a safety violation.

**NOTE: Violation of any one of these Safety Rules, by a Scout, will result in that Scout’s immediate termination from continued participation in the current Scout Aviation Workshop. It will be the responsibility of the Scout Leader, of the offending Scout, to make arrangements for that Scout to be removed from Majors Field. If sending the Scout home is not possible, that Scout will be restricted to the Majors Field Terminal Building. The Scout Leader will arrange for appropriate adult supervision of that Scout for the duration of the SAW.**



**Code of Conduct Acknowledgement**

I have attended the Majors Flying Club "Scout Aviation Workshop (SAW) Safety Rules and Briefing" and was provided a physical copy of the rules. I have read the rules, understand the consequences of a violation of the rules, and I agree to abide by all the requirements. I understand any violation of the rules, by a Scout under my charge, will result in that Scout being immediately terminated from participating in the current SAW event; as well as, either being sent home or restricted to the Majors Field Terminal building with appropriate adult supervision for the duration of the SAW event.

I agree to inform and communicate to the Scouts, under my supervision, of the safety rules for the SAW event and the consequences for not abiding by those rules.

\_\_\_\_\_  
Scout Leader Name  
(please print)

\_\_\_\_\_  
Majors Flying Club – Ground Boss Name  
(please print)

\_\_\_\_\_  
Scout Leader  
(Signature)

\_\_\_\_\_  
Majors Flying Club – Ground Boss  
(Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date